

TERMS OF USE AND PRIVACY STATEMENT

This document outlines the terms agreed to by the user of the New Jersey Theatre League site, herein known as the user, and the New Jersey Theatre League, herein known as NJTL. By using the NJTL website, herein known as the website, the user agrees to the terms set forth in this document. This agreement covers all sections of the website including the NJTL Mailing List, herein known as the mailing list, the NJTL Forum or Bulletin Board System, herein known as the forum, and any other current and future systems.

All Systems on the Website

- 1) A user will be given access to change their personal information, which includes their name, e-mail address, county of residence, and whether other users can send them private mail.
- 2) Any provisions in the NJTL Constitution or NJTL By-laws take precedence over any provisions in this document.
- 3) Failure to comply with the statements in this document could constitute loss of privileges up to and including loss of system privileges and/or having ones account deleted. Sanctions will be determined by the Chairperson of the NJTL Communications Committee. All sanctions may be appealed to the NJTL Board of Directors. In the case of offenses by the Chairperson of the NJTL Communications Committee, the NJTL Board of Directors will have sole discretion to determine sanctions up to and including removal from office in accordance with NJTL by-laws.
- 4) **The NJTL, including its members and officers, will never willingly distribute a user's personal information to any other person, group or organization without prior written approval by the user, unless required to by law.**

Mailing List

Users

- 1) Any user may place their name on the mailing list and select any one or all of the topics provided.
- 2) E-Mails will not be sent to the user until the system has verified that the owner of the e-mail address is the user who submitted it or an agent of such user. This is done by clicking on a link in an e-mail sent by the system.
- 3) Any user may remove their name from the list at any time. Upon successful completion of the verification, which involves sending an e-mail with a verification link to the e-mail address being removed, the system will immediately cease sending all e-mails to the user.
- 4) E-mails that are sent via the list will be sent only to the subject or subjects to which the e-mail has relevance. The sender of the e-mail determines the relevance of the e-mail to the subject(s) and/or regions. The subjects will include productions, auditions, technical information, meeting notifications and a miscellaneous category. The regions may include one or more counties in New Jersey or an 'Other' group for users who live outside New Jersey or who do not or do not wish to specify their county.

Senders

- 1) Only the NJTL Company Members, as defined by the NJTL Constitution and By-laws, members of the NJTL Board of Directors and the mailing list administration may initiate and send a message to the mailing list.
- 2) E-mails initiated from the system will not contain any opinions, with the exception of positive comments related to an event, and additionally there will be no references to a specific person, either stated or implied, besides to announce their affiliation with an event including an endorsement of said event.
- 3) E-Mails will not contain any profanities or otherwise offensive or abusive comments
- 4) E-Mails will not contain any illegal statements or statements that encourage illegal activities (including plagiarism and use of copyrighted material without permission).

Forum

Users

- 1) Messages on the Forum, herein referred to as posts, will be wholly owned by their author. The author is solely accountable for the opinions in these posts.
- 2) Posts should not contain flagrant “flaming”. “Flaming” comments are those that are abusive or over critical in a unconstructive manner towards another person or organization
- 3) Only validated users are permitted to make posts.
- 4) Moderators of BBS rooms shall be assigned by the BBS Administrator and/or the chairperson of the NJTL Communications Committee. Moderators should be a person who is an expert on the topic, a vested party to the topic, or the person who suggests the room.
- 5) The BBS Administrator is appointed by the chairperson of the NJTL Communications Committee. The NJTL Communications Committee chairperson may also appoint himself or herself to the BBS Administrator position.
- 6) The NJTL Board of Directors has the authority to veto any Moderator or BBS Administrator appointments.